



VISA LETTER PARTICIPATION REQUESTS

DEADLINE: **URGENT**

Informa Markets, P.O. Box 9428, Dubai, UAE
Email: nigeriaenergy@informa.com

Exhibitor contact details

Company name:

Contact person:

Stand number:

Email address :



Exhibitors that require a VISA to exhibit please complete the below information.

Following your submission, Informa Markets will issue you with an Invitation Letter to enable you to submit to your Embassy or Consulate.

Please make sure that you complete in BLOCK CAPITALS, if we are unable to read, this will delay the process (In our experience, it can take between 3 – 4 weeks for the actual processing of the VISA, please bear this in mind).

Fields marked with * are COMPULSORY. Without this information this will cause delays in issuing the letter.

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| EXHIBITING COMPANY NAME * | |
| STAND NUMBER * | |
| FIRST NAME * (as per passport) | |
| SURNAME (FAMILY NAME) * (as per passport) | |
| NATIONALITY * | |
| PASSPORT NUMBER * | |
| PASSPORT EXPIRY DATE * | |
| DATE OF ARRIVAL | |
| DATE OF DEPARTURE | |
| COUNTRY APPLYING FROM * | |
| AUTHORITY WHERE THE VISA WILL BE APPLIED * This must be specified so we can address the letter accordingly | <p>Please circle below:</p> <p>Embassy Consulate High Commission</p> |



- A visit VISA does not entitle the Visitor to take up permanent work in Nigeria.
- All Nationalities are solely responsible for obtaining VISA's for themselves, their representatives and invitees.
- It is essential that all working personnel check, prior to departure from their homeland, if a VISA is required.
- The Organisers are not in a position to sponsor VISA applications.
- In some instances, VISA's can be processed through your booked hotel – please check with your hotel if necessary.
- Please be aware that issuing of VISA's can be quite lengthy, therefore allow enough time.
- Your passport must be valid for at least 6 months prior to departure.